

Rally Income and Expenditure Account

(Reference should be made to "FINANCIAL NOTES TO RALLY OFFICERS")

Rally or Event	Date of Rally or Event	Number of vans attending	
		Number of R/O's vans	
		Total number of vans	

INCOME	Total amount collected (Including VAT)	VAT amount	OFFICIAL USE ONLY
			NETT INCOME 4007
Site and Rally FeeVans @.....	£.....
SocialAdults @.....	
.....Children @.....	NEWSPAPERS 4009
Extra NightsVans @.....	£.....
Milk	XXXXXXXXXXXXXX	
Newspapers	XXXXXXXXXXXXXX	£.....
Amount retained from cancellations (from sheet 2)	XXXXXXXXXXXXXX	CANCELLATIONS 4010
Amount forfeited by non arrivals.....	XXXXXXXXXXXXXX	£.....
Any other income.....	
.....	
.....	
"A" INCOME TOTALS (carried down to summary)	:	:	£.....
EXPENDITURE	Actual amount spend (including VAT)	VAT amount Receipts required	OUTPUT TAX 2200
	£ p	£ p	
Hire of site	£.....
Hire of Hall	
Refreshments	
Prizes and Presents	
Printing and Duplicating	
Postage costs	XXXXXXXXXXXXXX	NETT EXPENDITURE 5014
Milk	XXXXXXXXXXXXXX	£.....
Newspapers	XXXXXXXXXXXXXX	
Any other expenses (please give details)	PLAQUES 5013
.....	£.....
.....	
"B" EXPENDITURE TOTALS (Carried down to summary)	:	:	INPUT TAX 2201
	£ p	£ p	£.....
SUMMARY			
Income Totals (from "A" above)			NETT TAX 2203
Minus Expenditure Totals (from "B" above)			£.....
AMOUNT DUE TO HON. TREASURER		XXXXXXXXXXXXXX	SURPLUS/LOSS 4005
Please make cheques payable to "CARAVAN CLUB NORTH LANCS CENTRE"		XXXXXXXXXXXXXX	£.....
VAT AMOUNT	XXXXXXXXXXXXXXXXXXXX		
Less VAT amount		XXXXXXXXXXXXXX	
Amount of Rally Surplus		XXXXXXXXXXXXXX	

Signature of Rally Officer _____

Date _____

Signature of Co-Rally Officer _____

Date _____

Note:-

- To calculate the amount of VAT in a Vat inclusive figure divide by **6**
- If you have any doubts regarding the completion of this form contact the Hon. Treasurer.